



Volunteer Newsletter

A Family For Every Child

Hello Everyone!

As we say farewell to summer, fall brings many new activities and new volunteer opportunities at A Family For Every Child. We are grateful to those who continue to help our organization grow and be as successful as it is.

In its 11 year history, AFFEC has benefited from over 3000 individuals interested in volunteering with us. Some have helped on an as-needed basis, some have worked right here in our offices, while others have worked from home. We are thrilled to say that over 400 people have expressed interest in our organization in 2017 alone!

Please take some time to review our current and future needs below. There is a little something for everyone . We appreciate all you do for A Family For Every Child to continue to serve foster and at risk youth and families.

Gratefully,

Kelli Smith
Child and Family Operations Coordinator
Volunteer Coordinator
A Family For Every Child

Why Volunteer?

People choose to volunteer for a variety of reasons. For some it offers the chance to give something back to the community or make a difference to the people around them. For others it provides an opportunity to develop new skills or build on existing experience and knowledge. Regardless of the motivation, what unites them all is that they find it both challenging and rewarding.

5 Reasons to Volunteer

Read more [here...](#)

How Volunteering with A Family For Every Child Benefits You

Volunteering or Interning with A Family For Every Child can be a rewarding experience for students, those who wish to improve upon or learn more job skills, as well as those who just want to give back. By working within one of our many programs, you will learn the skills and knowledge to help in your field of study, or improve your job skills. Interns and volunteers are placed into one of our many programs and concentrate efforts in a specific area of our mission. With the help of a staff member, the intern or volunteer will quickly develop proficiency and participate in many aspects of that program.

Volunteers and Interns also work alongside others in an open atmosphere where ideas are continually shared and creative thinking is encouraged. Responsibilities include developing presentations, outreach, utilizing technology to streamline, implement, and grow areas of each program, work within our local community as well as nationwide, and assist with day-to-day responsibilities. You will gain knowledge and develop important analytical and communication skills. As a commitment to our interns, staff members review their responsibilities, performance goals and professional development during the internship experience. Apply today and be the change you wish to see in the world!

[Apply Today!](#)

Volunteer Opportunities



Annual Event Volunteer/Intern:

We are looking for an organized



Family Finding Specialist:

Work within the Family Finding

and passionate volunteer to help us in the coordinating process for AFFEC's largest event of the year.

This intern/volunteer position is fun and focused on increasing the value of this major event to celebrate our donors and raise awareness of children in foster care looking for their forever family.

These interns/volunteers must have attention to detail and a high level of computer and phone proficiency as well as excellent written and oral communication skills.

Department involves working closely with Department of Human Services (DHS) caseworkers and the Family Finding Director.

Interns/volunteers will perform research and establish contact with positive, safe family members and meaningful people for deserving children in foster care.

These interns/volunteers must have attention to detail and a high level of computer and phone proficiency as well as excellent written and oral communication skills.

[Apply Today!](#)



Mentor Program:

Mentors need to be enthusiastic, dedicated, and caring adult members of the community who can positively influence youth in foster care.

Our Mentor Program serves foster and at risk youth in Lane County, Oregon as well as foster youth in the Portland, Oregon Metro area.

As a mentor, you would help children develop confidence, independence, and everyday life skills. Mentors also provide friendship, encouragement, and support foster youth through the various transitions in their lives. You must be a stable and positive role model who can commit to at least 10 hours of 1:1 time a month with a youth.



A Family For Every Child Child Recruitment

"Too many children in foster care are falling through cracks. Be a hero, take the time learn about adoption today."

Child Recruitment Specialist:

Child Recruiters work with Child and Family Operations to develop outreach plans to engage child social workers and offer recruitment services.

Duties include:

Connecting with social workers nationwide
Offer recruitment services for waiting foster children.
Schedule and coordinate services
Complete services, including data entry, targeted outreach, and online webinars.

Recruiters should be well organized, have excellent oral and written skills, and have the ability to make deadlines.

[Apply Today!](#)



Graphic Arts:

All of our programs benefit from graphic arts volunteers. From creating newsletters, fliers and informative documents, to preparing materials for our many events. It is a great opportunity for you to add to your portfolio and help foster youth at the same time.

Knowledge of Microsoft Publisher, PowerPoint, and other Microsoft products, along with a creative flair paired with a strong desire to help us help foster youth is important.



Social Media Specialist:

All of our programs benefit from social media volunteers.

Those with experience with social media across multiple platforms are very beneficial.

Social media is a large part of our organic growth and development. Individuals with knowledge of multiple social media platforms, as well as interest in exploring and utilizing additional platforms are a plus.

Candidates will work with the Development and Events teams to create a timeline of events, create a social media calendar and create the social media marketing plan for various areas of our organization.

[Apply Today!](#)



Database Manager:

We are seeking volunteers who are familiar with databases, SQL and interfacing to programs.

Those with experience in databases, specifically Salesforce, are encouraged to apply.

Areas of interest would include how to streamline some of our tasks, improve data collection and



Development Team:

We are seeking individuals who wish to be a part of a marketing or non-profit team to build and grow several of our programs to review processes, identify barriers, and develop a plan of action for implementation and growth.

Business and Corporate Sponsorship

recording, look at our systems and look for new opportunities.

This is great for those with some database experience and attention to detail, but also those eager to expand their skill set.



Family Adoption Specialist:

The Family Adoption Specialists works one-on-one with a family to help support them through the matching phase of adoption.

Some of these supports include, but are not limited to, conducting child searching, making recommendations, following up with all home study submissions, providing information and support, and more.

Strong written and oral communication skills across diverse populations are a must. Candidates also much have attention to detail and the ability to meet deadlines.

Legacy/Endowment Program

Candidates will have strong oral and written communication. Those interested in Marketing, Non-Profit and Business are a good fit, but all who are interested are encouraged to apply.



Research:

We have a number of research/scheduling projects across many of our programs.

If you are detail oriented and enjoy searching and compiling information, please contact us. We may have just the project for you.

Strong oral and written communication skills and the ability to communicate across diverse populations, attention to detail, and the ability to meet deadlines are important qualities in this position.

[Apply Today!](#)



Marketing:

Create marketing materials for many of our programs.



Adoption Agency Licensing Program:

Use Microsoft PowerPoint, Publisher, or our online resources to create marketing materials, PDF's, fliers, and generate email marketing plans for many of our programs.

This is an opportunity anyone with a flair for the creative, attention to detail and strong oral and written communication skills.

Do you enjoy research? Would you like to assist families seeking to adopt all across the country? We have many opportunities both in and outside of our offices.

Research avenues for Military families and adoption nationwide

Research and prepare materials to expand knowledge related to the Interstate Compact of Placement of Children (ICPC)

Training Coordinator-- Assist in the preparation and implementation of training materials as well as look at ways to make those trainings more "tech friendly"

Explore adoption friendly companies and how we can partner with them to work with more adoptive families

And much more!

[Apply Today!](#)



Undecided Volunteer?

If you have a desire to help, but aren't sure how, fill out our online application or give us a call. There are so many ways to help!

[Apply Today!](#)

Project Based Positions:

We are seeking a **Project-Program Coordinator**.

The Project/Program Assistant should be a dynamic individual who will have overall responsibility for the work environment. This person must be innovative, creative,

and detail-oriented with excellent organizational skills. The Project/Program Assistant is responsible for ensuring the programmatic quality and integrity of all Projects assigned to them.

This is a unique opportunity to know what it is like to be a part of running a Nonprofit. This role will work intensely with the ED and Management Team as well as the board. They will develop new projects and grow existing ones.

The Project/ Program Assistant will be responsible for the overall operation of the growth plan of all projects assigned to them. Monitoring project goals, budgets, marketing and outreach. In this capacity the Project/Program Assistant will provide leadership and supervision to volunteers/interns that are assigned to them. We hope this new staff member will grow with AFFEC. Our goal is to expose and assign enough projects that this position will roll into an expanded position in one of the area's/projects assigned as they grow.

This individual may be a liaison between AFFEC, Executive Director, and community agencies, must be approachable and professional. Experience with customer services and sales is an advantage. Must be willing and able to ask for money. Project/Program Coordinator will be involved in funding stream planning and development that AFFEC is involved in particularly for Program Funding, as a member of the Team.

In this capacity, the position is responsible for planning, organizing, implementing, coordinating and managing projects, exercising independent judgment, as well as decision-making authority in designated areas. Projects below are a sample of task we have, we will pick from this list they are somewhat in order of importance to us.

Email info@afamilyforeverychild.org or call 541-343-2856 for more information and to schedule a time to come in and discuss this and other positions in more detail.

Apply Today!

Please check out the following places for more opportunities for you to be involved:

A Family For Every Child

VolunteerMatch.org

Untied Way of Lane County

Thank you for reviewing some of our opportunities. We could not do this important work without your help!

We look forward to hearing from you soon!

Apply Today!

TO APPLY, PLEASE FILL OUT OUR VOLUNTEER FORM
HERE

A Family For Every Child would like to thank all of the wonderful volunteers who make our organization and its related programs so successful. It is only with your dedication, time, and hard work that we are able to achieve our goals and continue to grow as we have each and every year!



FOR MORE INFORMATION
ABOUT OUR
ORGANIZATION,
PROGRAMS, OR OTHER
POSITIONS PLEASE VISIT
OUR WEBSITE [HERE](#)

You may email:
info@afamilyforeverychild.org
or
call: 541-343-2856